

**DATE\_ 03-01-2020**

**Internal Quality Assurance cell (IQAC)**

A meeting of the IQAC Cell of the college was held in Principal Office under the headship of Dr. (Mrs.) Meena Sharma, Principal, G.B. College of Education, and Rohtak on **03/01/2020 at 11:00 A.M.**

**Agenda:**

- New Year Celebration 2020
- House Examination
- Lohri & Maker Sakranti Celebration
- Field work of B.Ed First year
- Wi-Fi & Internet service
- Labs Enrichment
- Maintenance of CCTV Cameras

**Decisions taken:**

- New year will be celebrate4d on 03-01-2020.
- House examination for B.Ed Ist year will be conducted from 06-01-2020 to
- Lohri & Maker Sakranti Celebration on 13-01-2020.
- Field work of two weeks for B.Ed IST year will be scheduled from 16-01-2020 to 31-01-2020.
- Application forms will be sent to BSNL, Rohtak for WI- Fi &internet services in college in place of project UDAN.
- Requirements were asked from teaching staff for enrichment of their respective Labs.

The following members were present in the meeting.

1. **Dr. (Mrs.) Meena Sharma**
2. **Dr. (Mrs.) Sushma Chug**
3. **Dr. (Mrs.) Mahashevta**
4. **Dr. (Mrs.) Geeta Rani**
5. **Dr. (Mrs.) Savita Sharma**
6. **Dr. (Mrs.) Mona Malhotra**
7. **Ms. Soankiran**

DATE\_ 05-02-2020

**Internal Quality Assurance cell (IQAC)**

A meeting of the IQAC of Gaur Brahman college Rohtak was held in the Office of the principal on 05/02/2020 at 01:30P.M.

**Agenda Of The Meeting:**

- To Organize Extension Lecture on Aids Awareness Sports Meet.
- One- Day trip to Akshar dham (NEW DELHI) & National Science Museum.
- Visit to adopted village Singhpura Khurd Enrichment of Labs.
- Prior information of Leave.
- Feedback from B.Ed 2<sup>nd</sup> Year students after completion of their 'School Internship' from different schools.
- Feedback from B.Ed Students regarding their 'school observation programme'.
- Maintenance of student's attendance record activity of college legal literacy cell.
- Evaluation of Pedagogy subject files of B.Ed 2<sup>ND</sup> year students.

**Actions taken during the meeting**

- FTTH connection for Wi-Fi.
- Extension Lecture on (Aids Awareness)will be organized on 06/02/2020 in collaboration with RRC Civil Hospital, Rohtak
- Sports meet will be organized on 19-02-2020.
- Legal Literary cell college level competitions will be held on 13-02-2020.
- Workshop on Yoga will be organized on 26-02-2020.
- Purchase of newspapers for language lab.

The following members were present in the meeting.

1. Dr. (Mrs.) Meena Sharma
2. Dr. (Mrs.) Sushma Chug
3. Dr. (Mrs.) Mahashevta
4. Dr. (Mrs.) Geeta Rani
5. Dr. Vinod Kumar
6. Dr. (Mrs.) Savita Sharma
7. Dr. (Mrs.) Mona Malhotra
8. Ms. Soankiran

**Internal Quality Assurance cell (IQAC)**

A meeting of the IQAC Cell of the college was held in IQAC office of the college on 04-03-2020 at 01:00 P.M.

**Agenda Of The Meeting:**

- Advance Money.
- Accessibility of Labs.
- 'Shram Dan' and visit to Mahila Ashram.
- Bio Metric attendance for staff.
- Community and cultural visit.
- Shifting of library.
- Purchase of New Desk Benches by the permission of chair.
- Women's Day Celebration
- Students Attendance
- Purchase of new table for Psychology Lab
- Furniture & Scrap Management.
- Seminar

**Actions taken during the meeting**

- Advance money taken by the staff members for college activity should be cleared within a week.
- Labs should be assessable during college hours.
- Shram Dan activity will be organized.
- Arrangement of cultural and community visit to Shri Baba Mastnath University, Rohtak was on 03-03-2020.
- Library will be shifted as Ground Floor under the supervision of library committee.
- Process will be initiated to seek permission from authority to purchase new fifty Desk Benches.
- Scrap will be identified from ICT Lab.
- Regular monitoring of students attendance will be observed.
- Arrangement of lunch for Mahila Ashram, Rohtak will be made on 05-03-2020 under Women Cell.

The following members were attendants in the meeting.

**Teaching Staff Members:**

1. Dr. (Mrs.) Meena Sharma
2. Dr. (Mrs.) Sushma Chug
3. Dr. (Mrs.) Mahashevt
4. Dr. (Mrs.) Geeta Rani
5. Dr. Vinod Kumar
6. Dr. (Mrs.) Savita Sharma
7. Dr. (Mrs.) Mona Malhotra

**Non- Teaching Staff Members**

1. Sh. Ramkumar Sharma
2. Vinod Sharma
3. Mrs. Poonam Attri
4. Mr. Pawan Kumar
5. Mrs. Poonam Devi
6. Mrs. Nidhi Atri
7. Mr. Rajesh
8. Mr. Sandeep
9. Mrs. Manju
10. Mrs. Seema
11. Mr. Jaibhagwan